

**PROCEEDINGS OF THE CITY OF NEW BERLIN
POLICE & FIRE COMMISSION MEETING
Tuesday, May 30, 2006
8:30 P.M.
Public Safety Building/16300 W. National Avenue
(Enter at Public Entrance)**

Please note: Minutes are unofficial until approved by the Police & Fire Commission at the next regularly scheduled meeting.

CALL MEETING TO ORDER; ROLL CALL; PUBLIC NOTICE

The meeting of the Police & Fire Commission was called to order by Commissioner Andries at 8:30 P.M. Commissioners present were: Andries, Lorbiecki, O'Donnell, Patzer and Pezze. Also present: Police Captain Steve Morris. Excused: Police Chief Gary Blunt and Fire Chief Ed Dobernig.

This meeting was noticed on Friday, May 26, 2006 in accordance with the Open Meeting Law.

APPROVAL OF MINUTES

Motion by Commissioner O'Donnell to approve the Monday, May 22, 2006 minutes as corrected. Seconded by Commissioner Pezze and carried unanimously.

COMMUNICATIONS

1. From Mayor Jack Chiovero dated 5-25-06 in response to a letter drafted as instructed by the Commission from Commissioner Ken Andries regarding review of the job description for Police Chief and when it will be forthcoming.
2. From New Berlin Professional Police Association, Inc dated 5-25-06 regarding the union supports the Commission in their search for a Police Chief from inside the ranks of the New Berlin Police Department.
3. From Mayor Jack Chiovero dated 5-26-06 regarding the decision on salary for Interim Police Chief Steve Morris.

OUTSTANDING BILLS

1. Geiger Inc – \$311.64 engraving of 6 plaques for retiring Police Chief, 4 Police Officers and 1 retired Commission member.
Motion by Commissioner Patzer to approve payment of \$311.64 to Geiger Inc. Seconded by Commissioner Lorbiecki and carried unanimously.

OLD BUSINESS

Discussion regarding job description for Police Chief.

Hold.

Discussion on internal posting for Police Chief position, due date for submission of resumes and answers to test questions.

Hold.

Discussion regarding records retention.

Motion by Commissioner Pezze that the Secretary of the Police and Fire Commission appropriately dispose of records older than 7 years and on an annual basis to dispose of records older than 7 years as per City Attorney's recommendation. Seconded by Commissioner O'Donnell and carried unanimously.

NEW BUSINESS

Police and Fire Commissioner Secretary Renee Lorbiecki read the following:

CLOSED SESSION PER ROLL CALL VOTE

To deliberate in Closed Session under Section 19.85 (1) (c) and (e) Wisconsin State Statutes. The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85 (1) (c) and (e) of the Wisconsin State Statutes.

- (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically the items following on this agenda:
- (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Police Department

- Develop and review test questions for qualified Police Chief applicants.
- Discussion on the interim Police Chief appointment.
- Discussion on any disciplinary action or citizen complaints.

Motion by Commissioner Lorbiecki to go to Closed Session at 9:10 PM. Seconded by Commissioner O'Donnell and carried unanimously per roll call vote.

Motion by Commissioner Patzer to reconvene to Open Session at 9:35 PM. Seconded by Commissioner O'Donnell and carried unanimously.

RECONVENE INTO OPEN SESSION

Police Department

Develop and review test questions for qualified Police Chief applicants.

No formal action taken.

Discussion on the interim Police Chief appointment.

No action taken.

Discussion on any disciplinary action or citizen complaints.

None.

NEXT MEETING DATE

Wednesday, June 21, 2006 at 7:00 PM.

ADJOURN

Motion by Commissioner O'Donnell to adjourn at 9:40 PM. Seconded by Commissioner Patzer and carried unanimously.

Renee Lorbiecki, Secretary
Police and Fire Commission