

**PROCEEDINGS OF THE CITY OF NEW BERLIN  
POLICE & FIRE COMMISSION MEETING  
Wednesday, November 16, 2005  
6:00 PM  
Public Safety Building/16300 W. National Avenue**

***Please note: Minutes are unofficial until approved by the Police & Fire Commission at the next regularly scheduled meeting.***

**CALL TO ORDER; ROLL CALL; PUBLIC NOTICE**

The meeting of the Police & Fire Commission was called to order by Commissioner Andries at 6:06 P.M. Commissioners present were: Andries, Lorbiecki, O'Donnell, Patzer and Pedersen. Also present: Police Chief Gary Blunt and Fire Chief Ed Dobernig.

*This meeting was noticed on November 9, 2005 in accordance with the Open Meeting Law.*

**APPROVAL OF MINUTES - Thursday, October 20, 2005**

Motion by Commissioner Patzer to approve the October 20, 2005 minutes as printed. Seconded by Commissioner Pedersen and carried unanimously.

**COMMUNICATIONS**

1. Copy of a letter Police Chief Gary Blunt sent to a Police Officer refer a one-day suspension.
2. Copy of a letter Police Chief Gary Blunt sent to a Police Officer refer a one-day suspension.

**BILLS**

1. Organizational Development Inc. #10990 for four job trait assessments, lateral transfer applicants for Police Department \$1,600.00. Motion by Commissioner O'Donnell to approve payment to Organizational Development Inc. in the amount of \$1,600.00. Seconded by Commissioner Lorbiecki and carried unanimously.
2. Milwaukee Journal Sentinel #2627856132 Ad for Assistant Fire Chief/EMS \$657.38. Motion by Commissioner O'Donnell to approve payment to Milwaukee Journal Sentinel in the amount of \$657.38. Seconded by Commissioner Pedersen and carried unanimously.

**NEW BUSINESS**

**Discussion regarding job description requirement and advertising for Fire Department Assistant Chief position**

Fire Chief Ed Dobernig will run a second ad for the position of Assistant Fire Chief/EMS.

**Reclassification of qualified paid on call firefighters/EMS employees to equipment operator**

Motion by Commissioner Patzer to ratify Fire Chief Ed Dobernig's recommendation to approve the reclassification of the following personnel to Paid on Call Equipment Operator. Carlos Rodriguez, Joshua Buchholz, David Nass, David Vlaj, and Brian Turczynski. Probationary period to be 18 months from November 1, 2005 at 0600 hours. Seconded by Commissioner Pedersen and carried unanimously.

**Establish an eligibility list for Fire Department paid on call firefighter/EMS recruit candidates**

Motion by Commissioner O'Donnell to create an eligibility list of 13 Paid on Call Firefighters, recruit candidates as recommended by Chief Dobernig. List to be effective for one (1) year from November 16, 2005. Seconded by Commissioner Lorbiecki and carried unanimously.

**Discussion on any recent departmental updates for Fire Department**

Chief Dobernig reported that the Council approved additional funds for the Fire Department to be used to move part-time Fire Inspector to full-time Inspector position and for additional staffing for Fire Station No. 5.

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**Discussion regarding training observation and ride along for Fire and EMS**

Fire Chief Ed Dobernig will schedule times for Commissioners to observe training and procedures of the Fire Department.

**CLOSED SESSION PER ROLL CALL VOTE**

***Police and Fire Commission Secretary Renee Lorbiecki read the following:***

To deliberate in Closed Session under Section 19.85 (1) (c) Wisconsin State Statutes. The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85 (1) (c) of the Wisconsin State Statutes, considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically the items following on this agenda:

**Police Department**

- Interview lateral transfer candidates for Police Department
- Discussion on any disciplinary action or citizen complaints

**Fire Department**

- Interview candidates for Assistant Chief – EMS position
- Discussion on any disciplinary action or citizen complaints

Motion by Commissioner O'Donnell to go to Closed Session at 6:52 PM. Seconded by Commissioner Pedersen and carried per roll call vote.

Motion by Commissioner O'Donnell to reconvene in Open Session at 10:10 PM. Seconded by Commissioner Lorbiecki and carried unanimously.

**RECONVENE INTO OPEN SESSION**

**Police Department**

**Interview lateral transfer candidates for Police Department**

Motion by Commissioner Pedersen to further process four (4) Police Lateral Transfer Candidates for the position of Police Officer for the City of New Berlin and place them on the Eligibility List in accordance with the Police and Fire Commission rules. List to be effective for one year. Seconded by Commissioner Patzer and carried unanimously.

**Discussion and possible action on any disciplinary action or citizen complaints**

None.

**Fire Department**

**Interview candidates for Assistant Chief – EMS position**

Candidates were interviewed. No action taken at this time.

**Discussion and possible action on any disciplinary action or citizen complaints**

None.

**NEXT MEETING DATE – November 29, 2005 and November 30, 2005**

**ADJOURN**

Motion by Commissioner Patzer to adjourn at 10:15 PM. Seconded by Commissioner Pedersen and carried unanimously.

Renee Lorbiecki, Secretary  
Police and Fire Commission