

**CITY OF NEW BERLIN
LANDMARKS COMMISSION
November 20th, 2003**

Please note: Minutes are unofficial until approved by the Landmarks Commission at the next regularly scheduled meeting.

Call to Order at 7:00 PM; Roll Call; Declaration of Quorum & Public Notice

Attending: Commissioners: Williams, Wicihowski, Mudek, DeMoss, Hermann, Jashinsky

Excused: Herrick (In Hospital), Alderman Herenda

Approval of Minutes

Motion by Commissioner Wicihowski to approved the minutes from the October 16, 2003 meeting. Seconded by Commissioner Mudek and carried unanimously.

Communications

- Chairman Williams spoke with Wisconsin Preservation Office regarding our nomination of the Winton/Martin House. He was told that there were 38 entries and they awarded only 15. They said our application was well organized and well written. They suggested that we enter it again next year.
- 6 copies of our nominations have been filed with the Register of Deeds, so that all our nominations are now filed.
- There is a form from the National Park Service to be filled out. Chairman Williams will take care of.

Treasurer's Report

- Commissioner Wicihowski reported that we have \$1, 652.26 left in our account

Additions to Future Landmarks Consideration List

- Pre-Settlement Areas – Commissioner Mudek reported that he talked with David Overstreet & Bob Birmingham, State Archeologist and they have C.E. Brown's atlas and maps. Commissioner Mudek has been invited to Madison to see these.

Old Business

- Site Marker for Calhoun Station, West Side of Calhoun at the Railroad Tracks – Fred Keller is still waiting for the County's approval on the location we can put the markers.
- Landmarks "Historic Sites" Brochure - Commissioner DeMoss reported that she was informed by Quad Graphics Grant people that the date of awards has been moved up. She also got prices from Heritage printing on what it will cost us. If we do not get the grant we will need this much to put out the brochure. It probably can't be as nice as if we get the grant.

Tabled Items:

- Sunnyside Cemetery
- New Berlin Center Cemetery
- Request to contribute \$500.00 from the 2003 Landmarks Commission budget to Historic Day, sponsored by Prospect Hill Preservation Association - This is still tabled until we find out if we get the grant otherwise we will need this money for the brochure.

New Business

- Request for site visit to each Landmark by New Berlin City Staff (City Building Inspection Department) during calendar 2003 – Chairman Williams will be doing a write-up on what we learned and reason why in the future we will visit each landmark to see condition. He will give a presentation to the Council
- Addition of language to the Landmark nomination (application) form requiring an assessment as to the future maintainability of the proposed Landmark. We will explain this to them and require a sheet with their signature.
- Nominations for Secretary – Motion by Commissioner DeMoss to nominate Commissioner Hermann for Secretary, Seconded by Commissioner Jashinsky and carried unanimously.

Next Regular Meeting

- December 18th, 2003

Motion by Commissioner Jashinsky to adjourn at 7:53 PM, Seconded by Commissioner Mudek and motion carried unanimously.

Respectfully Submitted
Jackie Hermann Secretary