

**PROCEEDINGS OF THE CITY OF NEW BERLIN
POLICE & FIRE COMMISSION MEETING
Wednesday, June 1, 2005
7:30 PM
Public Safety Building/16300 W. National Avenue**

Please note: Minutes are unofficial until approved by the Police & Fire Commission at the next regularly scheduled meeting.

CALL TO ORDER; ROLL CALL

Commissioners welcomed Dave Patzer as the newly appointed Commissioner.

The meeting of the Police & Fire Commission was called to order by Commissioner Andries at 7:35 P.M. Commissioners present were: Andries, Lorbiecki, O'Donnell, Patzer and Pedersen. Also present: Fire Chief Ed Dobernig, Police Captain Frank Zsohar. Excused: Police Chief Gary Blunt.

APPROVAL OF MINUTES - April 20, 2005

Motion by Commissioner Pedersen to approve the April 20, 2005 minutes as printed. Seconded by Commissioner O'Donnell and carried with Commissioner Patzer abstaining.

COMMUNICATIONS

- 1) From Police Chief Gary Blunt refer a verbal warning to a Police Officer.
- 2) From Police Chief Gary Blunt refer a writing warning to a Police Officer.
- 3) From University of Wisconsin refer a seminar on "Role of Police and Fire Commission"

OUTSTANDING BILLS

- 1) Organization Development Consultants #10784 Lateral Transfer applicants \$400.00 Job Trait Assessment

Motion by Commissioner Pedersen to approve payment to Organization Development Consultants in the amount of \$400.00. Seconded by Commissioner Lorbiecki and carried with Commissioner Patzer abstaining.

- 2) Organization Development Consultants #10808 Lateral Transfer applicants \$400.00 Job Trait Assessment PD

Motion by Commissioner O'Donnell to approve payment to Organization Development Consultants in the amount of \$400.00. Seconded by Commissioner Pedersen and carried with Commissioner Patzer abstaining.

- 3) Waukesha County Recruitment Assoc. Written Exam 57 candidates \$957.60

Motion by Commissioner Lorbiecki to approve payment to Waukesha County Recruitment Assoc. in the amount of \$957.60. Seconded by Commissioner Pedersen and carried with Commissioner Patzer abstaining.

- 4) West Allis Fire Department CPAT exams on 4-22-05 18 candidates tested and on 4-29-05 16 candidates tested \$1,700.00

Motion by Commissioner O'Donnell to approve payment to West Allis Fire Department in the amount of \$1,700.00. Seconded by Commissioner Pedersen and carried with Commissioner Patzer abstaining.

NEW BUSINESS

Election of Officers

Commissioner O'Donnell nominated Ken Andries for President. Motion by Commissioner Pedersen to close nominations. Seconded by Commissioner Lorbiecki and carried with Commissioner Patzer abstaining.

Commissioner Pedersen nominated Renee Lorbiecki as Secretary. Motion by Commissioner O'Donnell to close the nominations. Seconded by Commissioner Pedersen and carried with Commissioner Patzer abstaining.

Motion by Commissioner O'Donnell to elect Ken Andries to the Office of President of the New Berlin Police and Fire Commission and elect Renee Lorbiecki to the Office of Secretary of the New Berlin Police and Fire Commission. Seconded by Commissioner Pedersen and carried with Commissioner Patzer abstaining.

Plaque for Retired Commissioner

The Police and Fire Commission authorized Commission President Andries to have a plaque made for retiring Commissioner Brejcha.

Discussion on date for Police Department recruit candidates and lateral transfer interviews

Interviewing dates were set for July 11 and 12 meeting to start at 6:00 PM.

Fire Department – Update on availability for Commissioners to observe training and operations during fire and EMS calls

Assistant Fire Chiefs will contact individual Police and Fire Commissioners to set up dates for Commissioners to observe the operations of the Fire Department.

Discussion on attending educational seminar regarding the role of the Police and Fire Commission scheduled for July 19, 2005

Commissioners registered to attend the educational seminar to be held on Tuesday, July 19, 2005.

CLOSED SESSION PER ROLL CALL VOTE

Police and Fire Commission Secretary Renee Lorbiecki read the following:

To deliberate in Closed Session under Section 19.85(1)(c) Wisconsin State Statutes.

The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85(1)(c) of the Wisconsin State Statutes, considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically the items following on this agenda:

Police Department

- Discussion and possible action on review of test results for recruit applicants and determine a list of candidates for interviews
- Discussion and possible action on current lateral transfer applicants
- Discussion and possible action on any disciplinary action or citizen complaints

Fire Department

- Discussion and possible action on review of list of recently tested paid on call recruit candidates recommended by Chief Dobernig
- Discussion and possible action on establishing eligibility list of paid on call firefighter/EMS candidates
- Discussion and possible action regarding reclassification of paid on call personnel to equipment operators
- Discussion and possible action on any disciplinary action or citizen complaints

Motion by Commissioner O'Donnell to go to Closed Session at 8:15 PM. Seconded by Commissioner Pedersen and carried per roll call vote.

Motion by Commissioner Pedersen to reconvene in Open Session at 9:35 PM. Seconded by Commissioner O'Donnell and carried unanimously.

RECONVENE INTO OPEN SESSION

Police Department

Review test results for recruit applicants and determine a list of candidates for interviews

Discussion on current lateral transfer applicants

Interview dates were set for all eligible Police candidates from a list provided by the Police Department based on the test of 5-14-05 plus laterals. Interview dates are July 11 and 12, 2005.

Discussion on any disciplinary action or citizen complaints

None.

Fire Department

Review list of recently tested paid on call recruit candidates recommended by Chief Dobernig

Fire Chief Ed Dobernig reports the West Allis Fire Department administered the CPAT exam to thirty-four (34) candidates. Twenty-nine (29) passed the test and five (5) failed.

Establish eligibility list of paid on call firefighter/EMS candidates

Motion by Commissioner O'Donnell to establish an Eligibility List of 29 Paid-On-Call Firefighter/EMS candidates. List to be effective for twelve (12) months from 6-1-05. These candidates have passed the required testing and background investigation. Seconded by Commissioner Lorbiecki and carried with Commissioner Patzer abstaining.

Reclassification of Paid-On-Call personnel to equipment operators

Motion by Commissioner Lorbiecki to ratify Fire Chief Ed Dobernig's recommendation to reclassify Emergency Response Personnel Jonathan Fisher to Paid-On-Call Equipment Operator effective 0600 hours June 2, 2005, probationary period to be eighteen (18) months. Seconded by Commissioner Pedersen and carried with Commissioner Patzer abstaining.

Discussion on any disciplinary action or citizen complaints

None.

NEXT MEETING DATE – July 11 and 12, 2005 at 6:00 PM

ADJOURN

Motion by Commissioner Lorbiecki to adjourn at 10:00 PM. Seconded by Commissioner Pedersen and carried unanimously.

Renee Lorbiecki, Secretary
Police and Fire Commission