

**PROCEEDINGS OF THE CITY OF NEW BERLIN
POLICE & FIRE COMMISSION MEETING
Monday, February 28, 2005
7:00 PM
Public Safety Building/16300 W. National Avenue**

Please note: Minutes are unofficial until approved by the Police & Fire Commission at the next regularly scheduled meeting.

The meeting of the Police & Fire Commission was called to order by Commissioner Andries at 7:00 P.M. Commissioners present were: Andries, Brejcha, Lorbiecki, O'Donnell and Pedersen. Also present: Police Chief Gary Blunt and Fire Chief Ed Dobernig.

APPROVAL OF MINUTES - December 1, 2004; December 2, 2004 and December 8, 2004

Motion by Commissioner O'Donnell to approve the December 1, 2004 minutes. Seconded by Commissioner Brejcha and carried unanimously.

Motion by Commissioner Brejcha to approve the December 2, 2004 minutes. Seconded by Commissioner Pedersen and carried unanimously.

Motion by Commissioner O'Donnell to approve the December 8, 2004 minutes. Seconded by Commissioner Pedersen and carried unanimously.

COMMUNICATIONS

- 1) From Police Chief Gary Blunt refer Offer of Employment to David Rocklewitz.
- 2) From Police Chief Gary Blunt refer Offer of Employment to Greg Morris.
- 3) From Police Chief Gary Blunt refer Offer of Employment to Brad Polczynski.
- 4) Copy of a letter of Resignation to Police Chief Gary Blunt from a Police Officer.
- 5) From Police Chief Gary Blunt dated 12-27-04 refer notice of temporary suspension of a Police Officer.
- 6) From Police Chief Gary Blunt dated 12-22-04 refer notice of temporary suspension of a Police Officer.
- 7) From Police Chief Gary Blunt dated 2-14-05 refer a written reprimand to a Police Officer.
- 8) From Police Chief Gary Blunt dated 2-14-05 refer a written reprimand to a Police Officer.

OUTSTANDING BILLS

- 1) Organization Development Consultants 1-31-05 #10703 \$600.00 Psychological - Fire Department full time employee.

Motion by Commissioner Pedersen to approve payment to Organization Development Consultants in the amount of \$600.00. Seconded by Commissioner O'Donnell and carried unanimously.

- 2) Organization Development Consultants 1-31-05 #10704 \$1,000.00 Two (2) Psychological assessments – Police Department new hire.

Motion by Commissioner Pedersen to approve payment to Organization Development Consultants in the amount of \$1,000.00. Seconded by Commissioner O'Donnell and carried unanimously.

- 3) Organization Development Consultants 2-14-05 #10715 \$500.00 One (1) Psychological assessment – Police Department new hire.

Motion by Commissioner Pedersen to approve payment to Organization Development Consultants in the amount of \$500.00. Seconded by Commissioner Brejcha and carried unanimously.

- 4) Medical Associates 2-1-05 #207367 Medical Screening \$292.00/Two (2) entry level – Police Department.

Motion by Commissioner Brejcha to approve payment to Medical Associates in the amount of \$292.00. Seconded by Commissioner O'Donnell and carried unanimously.

5) Community Newspapers #013105 \$445.50 Fire Department Paid-on-Call ad.
Motion by Commissioner O'Donnell to approve payment to Community Newspapers in the amount of \$445.50. Seconded by Commissioner Lorbiecki and carried unanimously.

6) Journal Sentinel 1-1-05 to 1-31-05 \$435.70 Fire Department Firefighter/EMT ad.
Motion by Commissioner Brejcha to approve payment to Journal Sentinel in the amount of \$435.70. Seconded by Commissioner Pedersen and carried unanimously.

7) SourceCorp #0022-JL-2165 \$44.49 Medical records Police Department new hire.
Motion by Commissioner O'Donnell to approve payment to SourceCorp in the amount of \$44.49. Seconded by Commissioner Pedersen and carried unanimously.

8) Trans Union LLC #153838397 Three (3) Police Department credit checks \$280.02 and #12438429 One (1) Fire Department credit check \$49.61 for a total of \$329.63.
Motion by Commissioner Brejcha to approve payment to Trans Union LLC in the amount of \$329.63. Seconded by Commissioner O'Donnell and carried unanimously.

9) Medical Associates 1-3-05 #205908 \$2,024.00 Ten (10) Fire Department medical screenings.
Motion by Commissioner O'Donnell to approve payment to Medical Associates in the amount of \$2,024.00. Seconded by Commissioner Brejcha and carried unanimously.

10) Police Consultants Inc 2-3-05 #4119 \$2,248.58 Seventy-eight (78) written exams/entry level for Fire Department.
Motion by Commissioner O'Donnell to approve payment to Police Consultants Inc in the amount of \$2,248.58. Seconded by Commissioner Pedersen and carried unanimously.

11) Wisconsin Department of Justice #G1047T \$5.00 CIB check for Police Department.
Motion by Commissioner Brejcha to approve payment to Wisconsin Department of Justice in the amount of \$5.00. Seconded by Commissioner Lorbiecki and carried unanimously.

NEW BUSINESS

Police Department

Notification of resignation of a Police Officer.

Police Chief Gary Blunt reported the resignation of a Police Officer to be able to spend more time with the family.

Discussion regarding modification of Police and Fire Commission Rules and Regulations

Hold over.

OLD BUSINESS

None

CLOSED SESSION PER ROLL CALL VOTE

Police and Fire Commission Secretary Renee Lorbiecki read the following:

To deliberate in Closed Session under Section 19.85(1)(c) Wisconsin State Statutes.

The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85(1)(c) of the Wisconsin State Statutes, considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically the items following on this agenda:

Police Department

- **Discussion on the protocol for the possible re-hiring of a former employee**
- **Discussion on new hires and future vacancies**
- **Discussion on report on retiring employees within the Department**
- **Discussion on termination of probationary status of Police Officer**
- **Discussion on any disciplinary action or citizen complaints**

Fire Department

- **Discussion on reclassification of Firefighters to Equipment Operator**
- **Discussion on the protocol for the possible re-hiring of a former employee**
- **Discussion on termination of probationary status and/or extension of probationary status of Fire Department personnel**
- **Discussion on report of written examination and further testing of Firefighter recruits**
- **Discussion on any disciplinary action or citizen complaints**

Motion by Commissioner Brejcha to go to Closed Session at 7:53 PM. Seconded by Commissioner Pedersen and carried per roll call vote.

RECONVENE INTO OPEN SESSION

Motion by Commissioner Brejcha to reconvene into Open Session at 9:50 PM. Seconded by Commissioner O'Donnell and carried unanimously.

Police Department

Discussion and possible action on the protocol for the possible re-hiring of a former employee

No action taken.

Discussion and possible action on new hires and future vacancies

No action taken.

Discussion and possible action on report on retiring employees within the Department

No action taken.

Discussion and possible action on termination of probationary status of Police Officer

Motion by Commissioner O'Donnell to ratify Chief Blunt's recommendation to terminate probationary period for Jeremiah Johnson and grant him permanent status as Police Officer for the City of New Berlin effective January 25, 2005. Seconded by Commissioner Lorbiecki and carried unanimously.

Discussion and possible action on any disciplinary action or citizen complaints

None.

Fire Department

Discussion and possible action on reclassification of Firefighters to Driver/Operator

Motion by Commissioner Pedersen to ratify Fire Chief Dobernig's recommendation to reclassify the following ten (10) Paid-on-Call Firefighters/EMT Personnel to Equipment Operator: Joshua Bobrowitz, Dan Bujanovich, Brandon Foley, Ross Gscheidmeir, Scott Mueller, Dave Nagl, Justin Pallen, Marco Pelicario, Anthony Schwegal and Jack Werginz. Probationary period to be effective eighteen (18) months beginning March 1, 2005. Seconded by Commission Brejcha and carried unanimously.

Discussion and possible action on the protocol for the possible re-hiring of a former employee

No action taken.

Discussion and possible action on termination of probationary status of Fire Department personnel

Motion by Commissioner Pedersen to ratify Fire Chief Dobernig's recommendation to terminate Probationary status of Brandon Foley and grant him full Paid-on-Call employment status. Reclassification to be effective 0600 hours on March 1, 2005. Seconded by Commissioner Brejcha and carried unanimously.

Motion by Commissioner Brejcha to ratify Fire Chief Dobernig's recommendation to extend the Probationary period of the following employees: Ross Gscheidmeier and Dave Nagl, at their request, from March 4, 2005 to June 30, 2005. Seconded by Commissioner Pedersen and carried unanimously.

Motion by Commissioner O'Donnell to ratify Fire Chief Dobernig's recommendation to extend the Probationary period of the following employees: David Vlaj and Todd Seidel, at their request, from March 4, 2005 to October 31, 2005. Seconded by Commissioner Brejcha and carried unanimously.

Motion by Commissioner Lorbiecki to ratify Fire Chief Dobernig's recommendation to extend the Probationary period of John Doornek, at his request, from March 4, 2005 to December 31, 2005. Seconded by Commissioner Brejcha and carried unanimously.

Discussion and possible action on report of written examination and further testing of Firefighter recruits

No action taken.

Discussion and possible action on any disciplinary action or citizen complaints

None.

Next meeting: *March 15, 2005 at 7:00 PM*

ADJOURN

Motion by Commissioner Brejcha to adjourn at 10:15 PM. Seconded by Commissioner O'Donnell and carried unanimously.

Renee Lorbiecki, Secretary
Police and Fire Commission