

**PROCEEDINGS OF THE CITY OF NEW BERLIN  
POLICE & FIRE COMMISSION MEETING  
Thursday, September 9, 2004  
7:30 P.M.**

**Public Safety Building/16300 W. National Avenue**

***Please note: Minutes are unofficial until approved by the Police & Fire Commission at the next regularly scheduled meeting.***

The meeting of the Police & Fire Commission was called to order by Commissioner Andries at 7:35 P.M. Commissioners present were: Andries, Brejcha, Lorbiecki, O'Donnell and Pedersen. Also present: Police Chief Gary Blunt, Fire Chief Ed Dobernig and City Attorney Mark Blum.

**APPROVAL OF MINUTES**

Motion by Commissioner Brejcha to approve the July 21, 2004 minutes. Seconded by Commissioner O'Donnell and carried unanimously.

**COMMUNICATIONS**

- 1) Copy of a letter from Fire Chief Ed Dobernig to Firefighter Andrew Wahl congratulating him on his appointment to the position of Assistant Fire chief of the EMS Division.
- 2) From Occupational Health Services on updated information on the change of location and the variety of services they offer.
- 3) Occupational Health Services refer Flu Shots availability.
- 4) From an Employee to Police Chief Gary Blunt refer resignation to take other outside employment.
- 5) From Fire Chief Ed Dobernig refer Written Exam for Fire Inspector and Paid-On-Call Firefighters.
- 6) From Fire Chief Ed Dobernig refer Personnel Updates.
- 7) From City Attorney Mark Blum – a copy of a subpoena for future use.

**OUTSTANDING BILLS**

- 1) Medical Associates – medical screening – Invoice #201934 - \$225.00  
Motion by Commissioner O'Donnell to approve payment to Medical Associates in the amount of \$225.00. Seconded by Commissioner Brejcha and carried unanimously.
- 2) Medical Associates – medical screening – Invoice #199894 - \$1,176.00  
Motion by Commissioner Pedersen to approve payment to Medical Associates in the amount of \$1,176.00. Seconded by Commissioner Brejcha and carried unanimously.
- 3) Waukesha County Recruitment Association 8/4/2004 - \$300.00  
Motion by Commissioner Pedersen to approve payment to Waukesha County Recruitment Association in the amount of \$300.00. Seconded by Commissioner Brejcha and carried unanimously.
- 4) Advantage Printing – Fire Department applications – Invoice #25865 - \$492.00  
Motion by Commissioner Brejcha to approve payment to Advantage Printing in the amount of \$492.00. Seconded by Commissioner O'Donnell and carried unanimously.
- 5) Organizational Development Consultants, Inc. – Assistant Fire Chief/EMS - Invoice #10577 - \$700.00  
Motion by Commissioner Lorbiecki to approve payment to Organizational Development in the amount of \$700.00. Seconded by Commissioner O'Donnell and carried unanimously.
- 6) Milwaukee Journal Sentinel 8/31/04 – Firefighter/EMT ad - \$267.99  
Motion by Commissioner Brejcha to approve payment to Milwaukee Journal Sentinel in the amount of \$267.99. Seconded by Commissioner Lorbiecki and carried with Commissioner Pedersen voting no.
- 7) Trans Union – Background Fire Department – Invoice #07462529 - \$24.82  
Motion by Commission Brejcha to approve payment to Trans Union in the amount of \$24.82. Seconded by Commissioner Pedersen and carried unanimously.

**NEW BUSINESS - Police Department**

**Report on recruit testing dates and discussion on interviewing candidates.**

Chief Blunt reported on recruitment and up coming interviews.

**Fire Department**

**Report on recruiting and testing of Paid-On-Call employees.**

Chief Dobernig reported 15 applications received for Full Time Fire Inspector position. Nine are exempt from taking written exam. Six are scheduled to take exam on 9/11/04. CPAT exam will be administered on 10/22 and 10/29/04. Written exam for 75 Paid-On-Call candidates will be administered 9/11/04/ Candidates receiving a passing score will take CPAT exam on 10/22 and 10/29/04.

#### **Personnel Update**

Five firefighters resigned and two were hired by other departments.

#### **OLD BUSINESS**

##### **Review and possible amendment of Police & Fire Commission Rules & Regulations regarding disciplinary matters.**

No action taken.

##### ***Police and Fire Commission Secretary Renee Lorbiecki read the following:***

**To deliberate in Closed Session under Section 19.85 (1) (a) & (c) Wisconsin State Statutes. The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85 (1) (a) & (c) of the Wisconsin State Statutes; (a) Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body and (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically**

##### **Fire Department**

- **Review disciplinary matter of Fire Department employee.**

##### **Fire Department & Police Department**

- **Discussion on any disciplinary action or citizen complaints for Fire Department and Police Department.**

Motion by Commissioner Brejcha to go to Closed Session at 8:43 PM. Seconded by Commissioner O'Donnell and carried per roll call vote.

#### **RECONVENE TO OPEN SESSION**

Motion by Commissioner Pedersen to reconvene in Open Session at 9:10 PM. Seconded by Commissioner O'Donnell and carried unanimously.

##### **Fire Department & Police Department**

##### **Possible action regarding a disciplinary matter of Fire Department employee.**

Motion by Commissioner Brejcha that the City of New Berlin Police and Fire Commission enter Findings of Fact and Conclusion of Law stating that the charges against the subject member by the Fire Chief are upheld, the elements of just cause have been found and met, and that the requested discipline is appropriate. Seconded by Commissioner Lorbiecki and carried unanimously.

##### **Possible action on discussion on any disciplinary action or citizen complaints.**

None.

Next meeting: Wednesday, September 29, 2004 at 7PM.

#### **ADJOURN**

Motion by Commissioner Brejcha to adjourn at 9:30 PM. Seconded by Commissioner O'Donnell and carried unanimously.

Renee Lorbiecki, Secretary  
Police & Fire Commission