

**PROCEEDINGS OF THE CITY OF NEW BERLIN
POLICE & FIRE COMMISSION MEETING
Monday July 12, 2004
4:30 P.M.
Public Safety Building/16300 W National Avenue**

Please note: Minutes are unofficial until approved by the Police & Fire Commission at the next regularly scheduled meeting.

The meeting of the Police & Fire Commission was called to order by Commissioner Andries at 4:30 P.M. Commissioners present were: Andries, Brejcha, Lorbiecki, O'Donnell and Pedersen. Also present: City Attorney Mark Blum. Excused: Fire Chief Ed Dobernig and Police Chief Gary Blunt.

APPROVAL OF MINUTES

Motion by Commissioner Brejcha to approve the June 28, 2004 minutes. Seconded by Commissioner Pedersen and carried unanimously.

COMMUNICATIONS

- 1) Copy of a letter sent to Police Chief Gary Blunt regarding resignation of a Police officer who accepted employment with an out of State Police Department.
- 2) Chorus Occupational Health Services regarding change of Company name to Medical Associates Occupational Health Services.

OUTSTANDING BILLS

- 1) Medical Associates Occupational Health Services - Invoice #199509 -\$960.00 Four (4) Fire Department pre-employment medical screenings

Motion by Commissioner Pedersen to approve payment to Medical Associates Occupational Health Services in the amount of \$960.00. Seconded by Commissioner Brejcha and carried unanimously.

- 2) Trans Union – Fire Department candidate credit check - \$24.82

Motion by Commissioner Brejcha to approve payment to Trans Union in the amount of \$24.82. Seconded by Commissioner Pedersen and carried unanimously.

NEW BUSINESS

Review and possible amendment of Police & Fire Commission Rules & Regulations regarding disciplinary matters

No action taken. Commission is going to review suggested changes for discussion and possible action at next meeting.

Police and Fire Commission Secretary Renee Lorbiecki read the following:

To deliberate in Closed Session under Section 19.85 (1) (a) & (c) Wisconsin State Statutes. The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85 (1) (a) & (c) of the Wisconsin State Statutes, deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body and considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically:

Fire Department

- Review submissions regarding a disciplinary matter of Fire Department employee.

Fire Department & Police Department

- **Discussion on any disciplinary action or citizen complaints for Fire Department and Police Department.**

Motion by Commissioner Brejcha to go to Closed Session at 4:55 PM. Seconded by Commissioner Pedersen and carried by roll call vote.

RECONVENE TO OPEN SESSION

Motion by Commissioner Brejcha to reconvene in Open Session at 5:40 PM. Seconded by Commissioner Pedersen and carried unanimously.

POSSIBLE ACTION ITEMS

Fire Department & Police Department

Possible action regarding consideration and approval of findings of facts and conclusions of law concerning a disciplinary matter – Fire Department employee.

Motion by Commissioner Pedersen that the Police and Fire Commission finds that the directions given to Fire Fighter Michael Gandrud by Assistant Fire Chief Tom Dobernig in his letter of December 1, 2003 and the Fire Department's planned procedure for administration of paid stand by scheduling system is reasonable within the meaning of the second test of the just cause standard set forth in Wisconsin Statute, Section 62.13 (5). Seconded by Commissioner Brejcha and carried unanimously.

Motion by Commissioner Brejcha to approve the Findings of Facts, Conclusion of Law and Order and to authorize the Police and Fire Commission President Ken Andries to sign the approved Document as amended. Seconded by Commissioner Lorbiecki and carried unanimously.

Possible action on discussion on any disciplinary action or citizen complaints.

None.

Next meeting: Monday, August 30, 2004 at 7:00 PM.

ADJOURN

Motion by Commissioner O'Donnell to adjourn at 6:05 PM. Seconded by Commissioner Pedersen and carried unanimously.

Renee Lorbiecki, Secretary
Police & Fire Commission