

**LANDMARKS COMMISSION MINUTES
CITY OF NEW BERLIN
October 17, 2002**

Present: Commissioners Salzman, Herrick, Wicikowski, DeMoss, Mudek, Hermann, and Williams, Alderman Harena and Jashinsky

Excused: Commissioners Mudek and Hermann

Chairman Salzman called the meeting to order at 7:04pm.

Motion by Commissioner Wicikowski to approve the Minutes from September 19, 2002 with noted corrections. Seconded by Commission Herrick. Motion carried unanimously.

- ❑ Communications from Alderman Ken Harena to City Attorney dated October 15, 2002 (and his 10/15/02 response) regarding designation of cemeteries as landmarks. Commissioner Harena to follow up with the City Attorney on the issue of how can we control the architecture of grave markers on future burials when the City of New Berlin does not own the cemetery? Can we recommend guidelines for the Cemetery Associations? Will they follow them?
- ❑ The commission needs signed Landmark Applications for all four cemeteries.
- ❑ Alderman Harena to talk to the City Attorney about incorporating language to the cemetery associations stating that the Landmarks Commission still requires all future markers/monuments to be consistent with and comparable to existing markers. We want to respect the cemetery's historical significance.
- ❑ Commissioner Herrick volunteered to contact the City Planning Office to get maps of all four cemeteries.
- ❑ A newsletter came from Wisconsin Association of Historic Preservation Commissions (WAHPC); our membership has not been paid for the current year.
- ❑ Communication from Rachel Eisert dated October 17, 2002 regarding binders or packets. Commissioners Herrick and Jashinsky will follow up with Rachel Eisert and will establish the binders.

- Discussion regarding that all mailings received be put in a “Landmarks Commission” mailbox. Because this was not an item on the agenda, a motion could not be made. A mailbox has been set up by the Clerk’s Office.

1. Treasurer’s Report

- Commissioner Wicichowski reported that the account still has \$2,500.00 as a balance.
- The Sears “Kit” Barn plaque should cost \$250.00

4. Additions to future Landmarks Consideration List

- a. Pre settlement area’s- Commissioner Mudek reported that work is still in progress.
- b. Doerr 1840’s to 1850’s cut stone building; Cleveland Avenue west of Calhoun Rd. (Creamery) Work is still on progress.

5. Old Business

- a. Old Kern Farm, 20440 W. Coffee Rd., and Currently Owned by Donald & Kelli Kaiser – Vice Chairman Williams tired to contact the owners but no response back.
- b. Site Marker for Calhoun Station, West Side of Calhoun at the Railroad Tracks – Work in progress
- c. Landmarks “Historic Sites” Brochure on hold until Cemeteries are completed.
- d. Holy Apostles Cemetery-Work in progress
- e. Mission Statement- Work in progress
- f. Plaque for Sears “Kit” Barn – Plaque is done, and brought to the meeting. Motion by Commissioner Wicichowski to invite Don & Camille Teffer and their family to the November 21, 2002 meeting for the plaque presentation. Vice Chairman Williams to contact the Teffer’s. Alderman Harenda will notify the media. Seconded by Commissioner Herrick. Motion carried unanimously.
- g. 3130 S. Sunny Slope Rd- Discussion to remove from agenda, landmark has officially been removed. Motion by Commissioner Herrick to remove this item from agenda. Seconded by Commissioner Wicichowski. Motion carried unanimously.
- h. Prospect Hill Restoration- Motion by Chairman Salzmann to remove this item from agenda. Seconded by Commissioner Wicichowski. Motion carried unanimously.
- i. Landmark Commission paperwork format- Discussion of this item was done under communications.

2. Tabled Items:
 - a. Sunnyside Cemetery- No Discussion
 - b. New Berlin Center Cemetery- No Discussion
3. New Business
 - a. Election of Officers- Motion by Commissioner Jashinsky to re-elect the current officers which include, Joyce Salzman as Chairman, Bart Williams as Vice Chairman, Jackie Hermann as Secretary, and Gene Wicichowski as Treasure, for the next year. Seconded by Commissioner Herrick. Motion carried unanimously.
 - b. Discussion of landmark status on tax key numbers- Move to Old Business, for next meeting. All previous landmarks will be reviewed for the technical accuracy. Acting City Clerk Nancy Hoffmann is working on this. Add this item to the list of information for the binders. Commission will ask Rachel Eisert to pull copies of actual letters sent to the Waukesha County Register of Deeds for each landmark.
 - c. Designation of Sunny Side Cemetery, New Berlin Centre Cemetery, German Evangelical Protestant Church Cemetery, and German Evangelical & Reformed Church-
 - **Motion by Commissioner Herrick to recommend to Council designation of the Sunny Side Cemetery, now owned by The Sunny Side Cemetery Association, located at 6000 S. Racine Ave., as a New Berlin Landmark, because it meets various criteria in Section 141-4 of our Municipal Code. Seconded by Commissioner Wicichowski. Motion carried unanimously.**
 - **Motion by Commissioner Herrick to recommend to Council designation of the New Berlin Centre Cemetery, now owned by The New Berlin Centre Cemetery Association, located at 180th & National Avenue., as a New Berlin Landmark, because it meets various criteria in Section 141-4 of our Municipal Code. Seconded by Commissioner Wicichowski. Motion carried unanimously.**
4. Next Regular Meeting – November 21st, 2002.
5. Motion by Vice Chairman Williams to adjourn at 8:55pm. Seconded by Commissioner DeMoss. Motion Carried Unanimously.