

**PROCEEDINGS OF THE CITY OF NEW BERLIN
POLICE & FIRE COMMISSION MEETING
Thursday, May 13, 2004
7:30 P.M.
Public Safety Building/16300 W. National Avenue**

Please note: Minutes are unofficial until approved by the Police & Fire Commission at the next regularly scheduled meeting.

The meeting of the Police & Fire Commission was called to order by Commissioner Andries at 7:35 P.M. Commissioners present were: Andries, Brejcha, Lorbiecki, O'Donnell and Pedersen. Also present was Fire Chief Ed Dobernig and City Attorney Mark Blum. Excused: Police Chief Gary Blunt.

APPROVAL OF MINUTES

Motion by Commissioner O'Donnell to approve the April 28, 2004 minutes. Seconded by Commissioner Brejcha and carried unanimously.

COMMUNICATIONS

- 1) From Attorney Mark Blum – thanking the Commission for the invite to the Commission meeting.
- 2) From Police Chief Gary Blunt regarding “Offer of Hire” to a Police Candidate.
- 3) Application for POC Fire Fighter position. Forwarded to Fire Chief Ed Dobernig.
- 4) Dated 5-3-04 regarding charges filed by Fire Chief Ed Dobernig against an employee regarding disciplinary matter. All Commissioners received a copy delivered by the Assistant Fire Chief Joe Dallman.

OUTSTANDING BILLS

- 1) Milwaukee Journal Sentinel/4-1-04 to 4-30-04 - \$416.48 Advertising for Assistant Fire Chief/EMT
All dates 4-18-04

Motion by Commissioner Brejcha to approve payment to Milwaukee Journal Sentinel in the amount of \$416.48. Seconded by Commissioner O'Donnell and carried unanimously.

- 2) Geiger – Plaque for retiring Chief Ron Rabatzke - \$50.90

Motion by Commissioner O'Donnell to approve payment to Geiger in the amount of \$50.90. Seconded by Commissioner Brejcha and carried unanimously.

- 3) Trans Union – Credit check/Police Department – Invoice #03466253 - \$48.99

Motion by Commissioner Pedersen to approve payment to Trans Union in the amount of \$48.99. Seconded by Commissioner Brejcha and carried unanimously.

- 4) Organizational Development Consultant/pre-employment assessment – Police Department New Hire – Invoice #10461 - \$500.00

Motion by Commissioner O'Donnell to approve payment to Organizational Development Consultant in the amount of \$500.00. Seconded by Commissioner Pedersen and carried unanimously.

- 5) City of West Allis Fire Department/5-4-04 CPAT (Physical Ability Testing – Paid On Call candidate) No invoice # - \$950.00

Motion by Commissioner Pedersen to approve payment to City of West Allis Fire Department in the amount of \$950.00. Seconded by Commissioner Lorbiecki and carried unanimously.

NEW BUSINESS

Review and possible amendment of Police & Fire Commission Rules & Regulations regarding disciplinary matter.

City Attorney Mark Blum offered suggestions on updating the Police and Fire Commission Rules and Regulations. The Commissioners will review suggestions for possible action at the next meeting.

Schedule a date for a hearing regarding a disciplinary matter.

A pre-hearing conference was held on 5-13-04 in which the parties mutually agreed to waive the statutory deadline for conducting the hearing. The parties were directed to submit stipulation as to Fact and Issues by 5-27-04. No hearing date was set.

Discussion on educational seminar regarding Police and Fire Commission liability – Tuesday, May 25, 2004.

Nothing scheduled at this time.

Police and Fire Commission Secretary Renee Lorbiecki read the following:

To deliberate in Closed Session under Section 19.85(1)(c) Wisconsin State Statutes.

The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85(1)(c) of the Wisconsin State Statutes, considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically:

Fire Department

- **Review and discuss any applications for Assistant Fire Chief position**
- **Discussion on any disciplinary action or citizen complaints**

Motion by Commissioner Pedersen to go to Closed Session at 8:48 PM. Seconded by Commissioner Brejcha and carried by roll call vote.

RECONVENE TO OPEN SESSION

Motion by Commissioner Brejcha to reconvene to Open Session at 9:45 PM. Seconded by Commissioner Pedersen and carried unanimously.

POSSIBLE ACTION ITEMS

Fire Department

Possible action on review and discuss any applications for Assistant Fire Chief position

Interviews scheduled for Assistant Fire Chief applicants at next 2 meetings.

Possible action on discussion on any disciplinary action or citizen complaints

None.

Next meeting: Tuesday, June 8, 2004 and Wednesday, June 9, 2004 @ 6:30 PM.

ADJOURN

Motion by Commissioner Pedersen to adjourn at 10:00 PM. Seconded by Commissioner O'Donnell and carried unanimously.

Renee Lorbiecki, Secretary
Police & Fire Commission