

**PROCEEDINGS OF THE CITY OF NEW BERLIN  
POLICE & FIRE COMMISSION MEETING**

**Wednesday, February 11, 2004  
7:00 P.M.  
Public Safety Building**

***Please note: Minutes are unofficial until approved by the Police & Fire Commission at the next regularly scheduled meeting.***

The meeting of the Police & Fire Commission was called to order by Commissioner Andries at 7:05 P.M. Commissioners present were: Andries, Brejcha, Lorbiecki, O'Donnell and Pedersen. Also present was Police Chief Gary Blunt and Fire Chief Ed Dobernig.

**APPROVAL OF MINUTES**

Motion by Commissioner Brejcha to approve the Minutes of the Meeting held on December 11, 2003. Seconded by Commissioner O'Donnell and carried unanimously.

**COMMUNICATIONS**

- 1) Letter from City Attorney Mark Blum dated December 17, 2003.
- 2) Letter dated 12-31-03 from a Firefighter/EMT refer staffing assignments.
- 3) Letter dated 12-15-03 from a Firefighter/EMT refer staffing assignments.
- 4) Letter dated 12-13-03 from a Firefighter/EMT refer staffing assignments.
- 5) From Police Chief Gary Blunt refer an Offer of Employment to Police Officer start date to be 2-23-04.
- 6) From Police Chief Gary Blunt refer an Offer of Employment to Police Officer start date to be 2-9-04.
- 7) From Police Chief Gary Blunt refer a one (1) day suspension of an Officer.
- 8) From Police Chief Gary Blunt refer a one (1) day suspension of an Officer.
- 9) Informational material from Chorus Occupational Health Services.
- 10) Applications (5) for Fire Department employment. Referred to the Fire Chief.

**BILLS**

- 1) Organizational Development Consultants  
Invoice #10385 - \$500.00

Motion by Commissioner Pedersen to approve payment to Organizational Development Consultants in the amount of \$500.00. Seconded by Commissioner Brejcha and carried unanimously.

- 2) Geiger Engraving (plaque engraving) - \$109.00

Motion by Commissioner Brejcha to approve payment to Geiger Engraving in the amount of \$109.00. Seconded by Commissioner O'Donnell and carried unanimously.

- 3) Chorus Occupational Health

Invoice #192749 – Fire Department musculoskeletal exam - \$30.00

Motion by Commissioner Brejcha to approve payment to Chorus Occupational Health in the amount of \$30.00. Seconded by Commissioner Pedersen and carried unanimously.

- 4) Chorus Occupational Health

Invoice #193097 - Eleven (11) medical exams for Fire Department personnel - \$2,046.00

Motion by Commissioner Pedersen to approve payment to Chorus Occupational Health in the amount of \$2,046.00. Seconded by Commissioner Lorbiecki and carried unanimously.

## **NEW BUSINESS**

### **Fire Department**

#### **Report on newly hired individuals**

Fire Chief Ed Dobernig gave a report on new hires. There will be a continued effort made to hire additional Paid On Call Firefighters/EMT personnel.

### **Police Department**

#### **Report on filling vacated positions**

Police Chief Gary Blunt gave Offer of Employment to two (2) candidates to fill vacant positions.

#### **Report on dates of the consortium testing of recruits**

Next Consortium will commence in the Fall of 2004.

Police and Fire Commission Secretary Renee Lorbiecki read the following:

### **MOTION TO GO TO CLOSED SESSION PER ROLL CALL VOTE**

**To deliberate in Closed Session under Section 19.85(1)(c) Wisconsin State Statutes.**

**The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85(1)(c) & (f) of the Wisconsin State Statutes.**

**Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**

**Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.**

### **Fire Department**

- testing and test results of recruit candidates
- review and discuss any applications for Assistant Fire Chief position
- discussion on any disciplinary action or citizen complaints

### **Police Department**

- discussion on Police Chief recommendation for termination of probation status for an employee
- discussion on termination/release of probationary employee
- discussion on any disciplinary action or citizen complaints

Motion by Commissioner O'Donnell to go to Closed Session at 7:55 PM. Seconded by Commissioner Brejcha and carried per roll call vote.

Motion by Commissioner Brejcha to go to Open Session at 9:30 PM. Seconded by Commissioner O'Donnell and carried unanimously.

## **OPEN SESSION**

### **Fire Department**

**Possible action on testing and test results of recruit candidates – no action taken.**

**Possible action on review and discuss any applications for Assistant Fire Chief position – no action taken.**

**Possible action on discussion on any disciplinary action or citizen complaints – no action taken.**

**Police Department**

**Possible action on discussion on Police Chief recommendation for termination of probation status for an employee**

Motion by Commissioner O'Donnell to ratify Police Chief Blunt's recommendation to terminate Probationary Period for Steven Butzen and grant him permanent status as a Police Officer for the City of New Berlin effective January 25, 2004. Seconded by Commissioner Lorbiecki and carried unanimously.

**Possible action on discussion on release of probationary employee** – no action taken.

**Possible action on discussion on any disciplinary action or citizen complaints** – no action taken.

**ADJOURN**

Motion by Commissioner O'Donnell to adjourn at 9:40 PM. Seconded by Commissioner Brejcha and carried unanimously.

Renee Lorbiecki, Secretary  
Police & Fire Commission