

POLICE & FIRE COMMISSION MINUTES
Tuesday, October 21, 2003
7:00 P.M.
Public Safety Building

APPROVAL OF MINUTES

Motion by Commissioner Brejcha to approve the September 25, 2003 minutes. Seconded by Commissioner Pedersen and carried unanimously.

Motion by Commissioner O'Donnell to approve the September 30, 2003 minutes. Seconded by Commissioner Brejcha and carried unanimously.

COMMUNICATIONS

- 1) From a Police Officer Candidate – thanking the Commission for the opportunity of an interview.
- 2) Chorus Occupational Health – referencing a service project at the Health Center.
- 3) From City Attorney Mark Blum dated 10/1/03 referencing State Statutes Chapter 62.13 as it applies to the Police and Fire Commission responsibilities.

OUTSTANDING BILLS

- 1) Occupational Development Consultants Inc. – job trait assessment – 4 lateral transfers
Police Department - \$1,600.00

Motion by Commissioner Brejcha to pay Occupational Development Consultants Inc in the amount of \$1,600.00. Seconded by Commissioner Pedersen and carried unanimously. **NOTE: Previous balance of \$600 to be verified.**

- 2) Chorus Occupational Health – medical testing – Fire Department
Invoice #186510 - \$196.00

Motion by Commissioner Brejcha to pay Chorus Occupational Health in the amount of \$196.00. Seconded by Commissioner Pedersen and carried unanimously.

- 3) Chorus Occupational Health – history and physical – Police Department promotion
Invoice #187972 - \$64.00

Motion by Commissioner Pedersen to pay Chorus Occupational Health in the amount of \$64.00. Seconded by Commissioner Brejcha and carried unanimously.

- 4) Trans Union LL. – Fire Department – credit history – Assistant Fire Chief
Invoice #07069213 - \$23.55

Motion by Commissioner Brejcha to pay Trans Union LL in the amount of \$23.55. Seconded by Commissioner O'Donnell and carried unanimously.

NEW BUSINESS

Fire Department -

- Report on recent Paid on Call Recruit Testing

59 Paid On Call applicants were tested and 17 passed; of the 17 that passed, 7 elected to take the Physical Agility test early. The remainder will take the Physical Agility test on 11/1/03 and one (1) of the applicants will be re-tested at their own expense. Interviews for Paid On Call Firefighters will be held the 2nd week of November.

- Report on status of hiring Assistant Fire Chief

Advertising for Assistant Fire Chief still continues.

- Discussion on continued recruitment for Paid On Call members

Recruitment advertising for Paid On Call will continue in December of 2003.

Discussion on October 1st communication from City Attorney

Leave on agenda for next meeting.

CLOSED SESSION

Secretary Lorbiecki read the following:

To deliberate in Closed Session under Section 19.85(1)(c) Wisconsin State Statutes.

The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85(1)(c) & (f) of the Wisconsin State Statutes.

- (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

- Interviewing lateral candidates for Police Department Eligibility List
- Review of Any Recent Citizen Complaints or Disciplinary Action for Fire and Police Departments

MOTION TO GO TO CLOSED SESSION PER ROLL CALL VOTE

Motion by Commissioner Brejcha to go to Closed Session at 7:35 p.m. Seconded by Commissioner O'Donnell and carried per roll call vote.

MOTION TO GO TO OPEN SESSION

Motion by Commissioner O'Donnell to go to Open Session at 9:25 p.m. Seconded by Commissioner Brejcha and carried unanimously.

- Possible action on lateral candidates for Police Department Eligibility List

Motion by Commissioner Brejcha to further process 6 Lateral Transfer Police candidates to be added to the Eligibility list which will expire September 9, 2004. Seconded by Commissioner Lorbiecki and carried unanimously.

- Review of Any Recent Citizen Complaints or Disciplinary Action for Fire and Police Departments

No action.

Next meeting is Thursday, December 4, 2003 at 7:00 p.m.

ADJOURN

Motion by Commissioner O'Donnell to adjourn at 10:35 p.m. Seconded by Commissioner Brejcha and carried unanimously.

Renee Lorbiecki, Secretary
Police & Fire Commission