

POLICE & FIRE COMMISSION MINUTES

August 13, 2003

7:00 PM

Public Safety Building

Please note: Minutes are unofficial until approved by the Police & Fire Commission at the next regularly scheduled meeting.

The meeting of the Police & Fire Commission was called to order by Commissioner Andries at 7:00 P.M. Commissioners present were: Andries, Brejcha, Lorbiecki, O'Donnell and Pedersen. Also present were Police Chief Gary Blunt and Fire Chief Ed Dobernig.

APPROVAL OF MINUTES

Motion by Commissioner O'Donnell to approve the Minutes of the Meeting held on June 9, 2003. Seconded by Commissioner Brejcha and carried unanimously.

COMMUNICATIONS

- 1) From Police Chief Gary Blunt refer Hearing Examiner for Police and Fire Commission Hearings.
- 2) From Police Chief Gary Blunt refer Offer to Hire for Police Officer Position.
- 3) From Police Chief Gary Blunt refer termination of a Police Officer during Probationary Period.
- 4) From State Senator Tom Reynolds refer Senate Bill 48 (SB48).
- 5) From Assistant Fire Chief candidate refer the position of Assistant Fire Chief.
- 6) For City Accounting Department refer 2004 Budget Plan.

BILLS

- 1) Wisconsin Department of Criminal Justice - Criminal Justice Bureau/Paid On Call Fire Department candidates background check
Account #G1047T - \$85.00

Motion by Commissioner O'Donnell to approve payment to City of New Berlin Fire Department in the amount of \$85.00. Seconded by Commissioner Pedersen and carried unanimously.

- 2) Organizational Development Consultants. Promotional Psychological Assessment/Police Department
Invoice #10189 - \$600.00

Motion by Commissioner O'Donnell to approve payment to Organizational Development Consultants in the amount of \$600.00. Seconded by Commissioner Brejcha and carried unanimously.

- 3) Chorus Occupational Health – Promotional Medical Screening 2 candidates/Police Department
Invoice #183224 - \$128.00

Motion by Commissioner Brejcha to approve payment to Chorus Occupational Health in the amount of \$128.00. Seconded by Commissioner Pedersen and carried unanimously.

- 4) Chorus Occupational Health – 1 Pre-employment medical exam/Paid On Call Fire Department

Invoice #184813 - \$196.00

Motion by Commissioner Brejcha to approve payment to Chorus Occupational Health in the amount of \$196.00. Seconded by Commissioner O'Donnell and carried unanimously.

- 5) Chorus Occupational Health – 12 Pre-employment medical exams/Paid On Call Fire Department

Invoice #184824 - \$2352.00

Motion by Commissioner Brejcha to approve payment to Chorus Occupational Health in the amount of \$2352.00. Seconded by Commissioner Lorbiecki and carried unanimously.

- 6) WCTC - 25 Recruits Physical agility testing/Paid On Call Fire Department

Invoice #895248 - \$431.25

Motion by Commissioner Pedersen to approve payment to WCTC in the amount of \$431.25. Seconded by Commissioner Brejcha and carried unanimously.

NEW BUSINESS

Police Chief Gary Blunt submitted an updated Organizational Chart.

Motion by Commissioner Brejcha to move into Closed Session at 7:40 p.m. Seconded by Commissioner Pedersen and carried unanimously per a roll call vote.

CLOSED SESSION

To deliberate in Closed Session under Section 19.85(1)(c) & (f) Wisconsin State Statutes.

The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85(1)(c) & (f) of the Wisconsin State Statutes.

- (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

- Results of Recent Recruit Testing for Police Department -
- Discussion of Interviewing Recruits and Creation of Eligibility List for Police Department -
 - Discussion on Lateral Hire Applicants for Police Department -
 - Recommendations for Termination of Probation – Police Officers -
 - Discussion on Release of Probationary Police Officer -
- Review of Any Recent Citizen Complaints or Disciplinary Action/Police Departments -

- Report on Status of Hiring for Fire Department Assistant Chief Positions -
 - Recommendation for Termination of Probation for Fire Inspector -
 - Report on Recent Hiring of Paid on Call Recruits -
- Discussion on Recruitment and Future Testing for Paid on Call Firefighters and EMS Personnel –
- Review of Any Recent Citizen Complaints or Disciplinary Action/Fire Department -

OPEN SESSION

Motion by Commissioner Brejcha to move into Open Session at 10:10 p.m. Seconded by Commissioner Pedersen and carried unanimously.

Police and Fire Commission will set up interview dates for 9-25-03 and 9-30-03 for Police Officer candidates, Lateral Transfers and Cadet applicants.

Motion by Commissioner O'Donnell to ratify Police Chief Gary Blunt's recommendation to terminate Probationary Status for Christopher Bayley and grant him permanent position as Police Patrolman for the City of New Berlin Police Department effective 7-30-03. Seconded by Commissioner Brejcha and carried unanimously.

Motion by Commissioner Pedersen to ratify Police Chief Gary Blunt's recommendation to terminate Probationary Status for Christopher Lamm and grant him permanent position as Police Patrolman for the City of New Berlin Police Department. Seconded by Commissioner Brejcha and carried unanimously.

Motion by Commissioner Lorbiecki to ratify Police Chief Gary Blunt's recommendation to terminate Probationary Status for Joseph Lofy and grant him permanent position as Police Patrolman for the City of New Berlin Police Department. Seconded by Commissioner Pedersen and carried unanimously.

Motion by Commissioner O'Donnell to ratify Fire Chief Ed Dobernig's recommendation to terminate Probationary Status for Jason Shields and grant him permanent position as Full Time Fire Inspector for the City of New Berlin Paid On Call Fire Department. Seconded by Commissioner Pedersen and carried unanimously.

Fire Chief Ed Dobernig informed the Commission of the resignation of 3 Paid on Call Firefighters.

Commission authorized Fire Chief Ed Dobernig to advertise for the Assistant Fire Chief/EMS position.

Motion by Commissioner Brejcha to authorize Fire Chief Ed Dobernig to take necessary steps to recruit and test for Paid on Call Firefighters and EMS positions for the City of New Berlin Fire Department. Seconded by Commissioner O'Donnell and carried unanimously.

Next meeting: September 25th and September 30th.

Motion by Commissioner O'Donnell to adjourn the meeting at 10:40 p.m. Seconded by Commissioner Brejcha and carried unanimously.

Renee Lorbiecki, Secretary
Police & Fire Commission