

POLICE & FIRE COMMISSION MINUTES
May 20, 2003

Please note: Minutes are unofficial until approved by the Police & Fire Commission at the next regularly scheduled meeting.

The meeting of the Police & Fire Commission was called to order by Commissioner Andries at 7:10 P.M. Commissioners present were: Andries, Brejcha, Lorbiecki, O'Donnell and Pedersen. Also present was Fire Chief Ed Dobernig.

APPROVAL OF MINUTES

Motion by Commissioner O'Donnell to approve the Minutes of the Meeting held on April 28, 2003. Seconded by Commissioner Pedersen and carried unanimously.

COMMUNICATIONS

- 1) From UWM reference a Seminar on "Role of Police and Fire Commission".
- 2) Newsletter from Police Consultant Inc.
- 3) From Police Chief Gary Blunt reference an Offer of Employment to Police Office Leigh Goerke.
- 4) From Senator Mary Lazich reference Bill 48.

BILLS

- 1) Journal Sentinel - Invoice #100794037 – Ad for Asst. Fire Chiefs - \$1,777.11
Motion by Commissioner Pedersen to approve payment to Journal Sentinel, in the amount of \$1,777.11. Seconded by Commissioner O'Donnell and carried unanimously.
- 2) Chorus Occupational - Invoice #180241 – Medical Screening (5) - \$444.00
Motion by Commissioner O'Donnell to approve payment to Chorus Occupational, in the amount of \$444.00. Seconded by Commissioner Pedersen and carried unanimously.
- 3) Occupational Development Consultants - Invoice #10152 - \$1,700.00
Motion by Commissioner Pedersen to approve payment to Occupational Development Consultants, in the amount of \$1,700.00. Seconded by Commissioner O'Donnell and carried unanimously.

NEW BUSINESS

Discuss Procedure for Interview and Processing of Candidates for Assistant Chief Positions
Fire Chief Dobernig and Commissioner O'Donnell will review applications for Assistant Fire Chief positions for minimum qualifications.

Senate Bill #48

The Commission will send correspondence to Senator Mary Lazich and all other appropriate Officials reference the proposal.

Motion by Commissioner Pedersen to move into Closed Session at 7:45 p.m. Seconded by Commissioner O'Donnell and carried unanimously.

CLOSED SESSION

To deliberate in Closed Session under Section 19.85(1)(c) & (f) Wisconsin State Statutes. The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85(1)(c) & (f) of the Wisconsin State Statutes.

- (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

- Report from Fire Chief Dobernig re: Testing and Interviewing of Paid on Call Recruits -
- Creation of Police & Fire Commission Eligibility List for Paid on Call Recruit Candidates -
 - Review Current Applications for Fire Dept. Assistant Chief Positions -
- Update on Future Promotions or Reclassifications – Police & Fire Department Employees –
- Review of Any Recent Citizen Complaints or Disciplinary Action/Police & Fire Departments -

Motion by Commissioner O'Donnell to move into Open Session at 9:25 p.m. Seconded by Commissioner Lorbiecki and carried unanimously.

OPEN SESSION

Possible Action on Report from Fire Chief Dobernig re: Testing and Interviewing of Paid on Call Recruits

Fire Chief Dobernig will begin interviewing qualified paid-on-call candidates and report to the Commission.

Fire Chief Dobernig informed the Commission of the Retirement of Burt Steingraber and Amy Stachowiak. Also the Resignation of Duane Graber.

Motion by Commissioner Pedersen to adjourn the meeting at 10:15 p.m. Seconded by Commissioner Lorbiecki and carried unanimously.

Renee Lorbiecki, Secretary
Police & Fire Commission