

**PROCEEDINGS OF THE CITY OF NEW BERLIN  
CIVIL SERVICE COMMISSION MEETING  
Tuesday, November 30, 2010  
8:00 a.m.**

*Please note: Minutes are unofficial until approved by the Civil Service Commission at their next regularly scheduled meeting.*

**CALL MEETING TO ORDER; ROLL CALL; PUBLIC NOTICE**

The meeting was called to order by Chairman Bernie Kramer

Present: Commissioners Gary Gray, Bernard Kramer, Virginia Moths, Ann Hanneman, and Jane Blake

Also Present: Human Resources Director Tami Potkay and Ald. Ted Wysocki

**APPROVAL OF MINUTES**

Motion by Commissioner Kramer to approve the minutes of October 31, 2008. Second by Commissioner Gray and carried with Commissioner Blake abstaining.

**PRIVILEGE OF THE FLOOR**

None

**INTRODUCTION OF NEW CIVIL SERVICE COMMISSIONER**

Each Commissioner introduced themselves to Commissioner Blake.

**ELECTIONS**

Motion by Commissioner Hanneman to nominate Commissioner Kramer for the Chairman position. Second by Commissioner Blake and carried unanimously.

Motion by Commissioner Blake to nominate Commissioner Hanneman for the Secretary position. Second by Commissioner Gray and carried unanimously.

**COMMUNICATIONS**

It was reported as stated in the email dated 11/2/10 from Director of Human Resources to the Commission notifying that City laid off 2 civil service employees on 10/25/10. The positions are Division Engineer and Office Administrator Parks & Recreation. The employees have stopped working, but will continue full pay and benefits through December 31, 2010. There was discussion that Chapter 11 did not need to be modified under the circumstances.

**NEXT MEETING:**

No date scheduled.

**ADJOURN:**

Motion by Commissioner Moths to adjourn, second by Commissioner Hanneman and carried unanimously.

Adjourned: 8:14 a.m.

Ann Hanneman, Secretary  
Civil Service Commission