



**New Berlin Recreation Department  
SOFTBALL TEAM REGISTRATION FORM  
REGISTRATION DEADLINE IS: FRIDAY, MARCH 31, 2017**

TEAM NAME \_\_\_\_\_ Check if returning team \_\_\_\_\_

PRIOR TEAM NAME (If applicable) \_\_\_\_\_

CURRENT SPONSOR \_\_\_\_\_

SPONSOR ADDRESS \_\_\_\_\_  
(STREET) (CITY) (ZIP)

MANAGER'S NAME \_\_\_\_\_

MANAGER'S ADDRESS \_\_\_\_\_  
(STREET) (CITY) (ZIP)

MANAGER'S PHONE Cell \_\_\_\_\_ Work \_\_\_\_\_

MANAGER'S E-mail Address (for rainout notification) \_\_\_\_\_

Please indicate all leagues your team is willing to accept. Returning teams will be given preference. New teams will be placed per the acceptance policy. Please Number all nights in order of priority.

<u>NIGHT</u>	<u>LEAGUE</u>	<u>REGISTRATION NO.</u>	<u>PRIORITY</u>
Monday	Men's Open	10725	_____
	Co-ed	10724	_____
Tuesday	Men's Open	10726	_____
Wednesday	Men's Open	10727	_____
Thursday	Men's Open	10728	_____
	Men's Over 35	10729	_____

**(OFFICE USE ONLY)**

Team Fees: (14 GAMES) MEN'S MONDAY, TUESDAY, WEDNESDAY, THURSDAY LEAGUES = \$395  
(12 GAMES) MONDAY CO-ED LEAGUE = \$345

TEAM FEE \$ \_\_\_\_\_

TOTAL NUMBER OF NONRESIDENTS \_\_\_\_\_

NON RESIDENT FEES @ \$27.00 \_\_\_\_\_

TOTAL NUMBER OF RESIDENTS \_\_\_\_\_

RESIDENT FEES @ \$15.00 \_\_\_\_\_

PLAYER FEES \$ \_\_\_\_\_

DATE \_\_\_\_\_ BY \_\_\_\_\_ AMOUNT \_\_\_\_\_

# NEW BERLIN RECREATION DEPARTMENT

## *ADULT SOFTBALL REGISTRATION POLICIES*

### **Purpose**

The purpose of the New Berlin Recreation Department-sponsored Softball League Program is to provide desirable physical activity and to foster ideals of good sportsmanship through wholesome recreation sports competition and participation.

It is the intent of the Recreation Department to retain teams in the sponsored adult sports league program on a fair and equitable basis and to include new teams in an orderly manner. The policies and regulations governing this program and their administration will be the responsibility of the Recreation Department as approved by the New Berlin Recreation Commission.

### **Team Registration Policy**

**Team registration form, team roster and all fees are due Friday, March 31, 4:00p.m.**

The following Team Status Policies will govern the registration of all teams:

- Those teams which were registered during the previous season will have first priority to return to their same league.
- If a returning team wishes to transfer to another league, they must indicate their league choice on the team registration form.
- If available openings exist, the returning teams desiring to transfer will be transferred on a first registered and paid/first served basis.
- If available openings still exist, new teams may be added based on the policy listed below in the “**Order of Accepting Teams**” policy.

Managers of returning teams will be considered to have possession of the registration slot, however, in cases when the team sponsor and team manager both desire possession of the team registration slot, the following policy will apply:

1. The sponsor or manager registering the most returning players from the previous year's same team will take possession of the team registration slot. In case both manager and sponsor have an equal amount of returning players, the manager will take possession of the team registration slot.
2. If a manager is new, the new manager will obtain the right to the registration slot instead of the sponsor, provided there are a majority of the previous year's players registering with the new manager. In case of a tie, the new manager will obtain the registration slot.
3. Individual players seeking to leave a current team manager will be considered a new team.

### **Order of Accepting Sports Teams**

**Level 1:** Returning teams from the previous year, properly registered before the deadline, have priority.

**Level 2:** New teams will be added on a first registered and paid basis.

### **Managers' Meeting**

All new teams must be represented at the designated Managers' Meeting by either a team manager or a team representative. All teams are encouraged to attend to learn about new policies, ask any questions for the season and learn which night and level your team will play on.

### **Registration, Eligibility, and Liability**

- No accident insurance will be provided for teams and players in this program. Players should have adequate personal health and accident coverage before participating in this league.
- All players will fill out their name, address, contact information, and sign waiver on one roster sheet.
- Each team may have a **maximum of twenty** players on its roster at one time.
- **Roster sheet is due, and player information completed in full (a minimum of at least 12 team members), by March 31.**
- **Only 1 roster sheet per team will be accepted. Please do not turn in multiple roster sheets!**

- One additional "roster adjustment period" is scheduled by the department prior to league play from April 17-21. During the roster adjustment period **only**; if your team drops any players, their player fee may be transferred to a new player.
- Managers must be sure to have sufficient players to complete the season.
- Managers may add players after the "roster adjustment period" by submitting a player registration fee with the appropriate information to be added to the roster at the Recreation Office.
- Additional registrations will be accepted at the Recreation office Monday through Friday between 8:00am and 4:30pm. A new player added to the roster may begin playing on the day they register. A final deadline of June 2 is established after which time no new players may be added.
- All players must be at least 18 years of age by the start of the league.
- Players may register on more than one team, as long as they do **not** register for two teams on the **same night** of play, except Monday evening men can play for a Coed team and a Men's team. Once the season begins, players are not allowed to transfer to another team.

<b>NEW BERLIN RECREATION DEPARTMENT 2017 SOFTBALL SEASON</b>			
<u>Game Day</u>	<u>League Type</u>	<u># of Games</u>	<u>Fees*</u>
Mondays	Men's Open	14	\$395.00
	Co-ed Open	12	\$345.00
Tuesdays	Men's Open	14	\$395.00
Wednesdays	Men's Open	14	\$395.00
Thursdays	Men's Open	14	\$395.00
	Men's 35 + Over*	14	\$395.00
*Players must be 35 by April 27		Player Fee ( per player): \$15 Residents \$27 Non-Residents	

**Proof of residency** is not required at the time of registration. It is the manager's responsibility to verify New Berlin residency. Should a question arise regarding residency, the Recreation Department reserves the right to require a photo ID for player verification throughout the entire season. If a player is registered as a resident, and later found to be a non-resident, the following policies will be enforced:

- All games which the player participated in are forfeited to the other team.
- Player is suspended for 1 game.
- Player must pay a \$50.00 re-entry fee to continue participation in the league.
- Manager is suspended for 1 game.
- Department reserves right to return the offending team to new team status for next season, or depending on seriousness of infraction(s), team may be banned from the league for the next season(s).

### **League Schedule**

League games will be scheduled by the Recreation Department according to available public facilities and league size. League Schedules will be posted online and emailed to team managers. If a team drops out, or is disqualified during the season, all previous games will count in the league standings.

**We will tentatively begin Monday, April 24 and thereafter. Rainouts would be made up by scheduling up to 5 games in one night utilizing doubleheaders and/or extending the season as long as there are enough dates. The season will conclude by August 24.** No games will be played after that date. League champions will then be determined by best won/loss record if 14 games have not been played. No refunds of any fees if your team has not played all of its games. Should a game be rained out, managers will receive notification by e-mail of the rain date. The league schedules will also be updated to reflect rainout dates. If for any reason a team does not report for a scheduled game, that team will forfeit the game.



# SOFTBALL TEAM ROSTER AND WAIVER FORM

City of New Berlin Team Name/Sponsor: \_\_\_\_\_

Manager's Name: \_\_\_\_\_

**WARNING OF RISK**

Softball is intended to challenge and engage the physical, mental and emotional resources of each participant. Despite careful and proper preparation, instruction, medical advice, conditioning and equipment, there is still a risk of serious injury. All hazards and dangers cannot be foreseen. Certain risks include, but are not limited to, the acts of pitching, throwing, fielding and catching the ball, the swinging of the bat, being struck by errant balls, being struck by another player's bat, running, jumping, stretching, sliding, diving, collisions with other players and with stationary objects, acts of God, inclement weather, horseplay, unsportsmanlike conduct, dangerous playing conditions, poor field conditions, defective equipment, equipment failure, premises defects, slip and falls, failure in supervision and officiating, and other circumstances inherent to sport of softball. In this regard, it is impossible for the City of New Berlin Recreation to guarantee absolute safety.

**WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK**

Please read this form carefully and be aware that in signing up and participating in the program/activity, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you might sustain as a result of participating in any and all activities connected with and associated with this program/activity. I do hereby represent that I am 18 years or older and request to participate in the City of New Berlin Recreation Department sponsored Adult Sports Program. I recognize and acknowledge there are certain risks of physical injury to participants in this program/activity, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that I may sustain as a result of said participation. I further agree to waive and relinquish all claims I may have (or accrue to me) as a result of participating in this program/activity against the City of New Berlin including its officials, agents, volunteers, and employees. **I have read and fully understand the above warning of risk, assumption of risk and waiver and release of all claims. If waiver is submitted by facsimile, the facsimile signature shall substitute for and have the same legal effect as an original form signature.**

#	PLAYER NAME	ADDRESS	CITY	ZIP	PHONE	SIGNATURE
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
*12						
13						
14						
15						
16						
17						
18						
19						
20						