



4th of July Commission

3805 South Casper Drive • New Berlin, Wisconsin 53151-0921 • (262) 786-8610 • Fax (262) 786-6121 • www.newberlin.org

Dear Parade Participant:

The New Berlin Fourth of July Commission invites your participation in the 2016 parade on Monday, July 4th at 1:00 pm. This year's theme is:

“This is My Country”

Entries should be theme based, and awards will be presented in each of the following categories:

1. Theme – entry should depict theme
2. Creativity and Originality
3. Construction – stability, design, aesthetics

To ensure your participation, complete and return the enclosed Parade Registration Form no later than **May 25, 2016**. To aid in parade staging, be sure to include detailed information such as unit size and special staging requirements. We also ask you carefully read the enclosed Main Parade Information Sheet and share its contents with all members of your unit. This will ensure smooth staging on parade day.

You will receive your parade unit number and additional information one week prior to the parade. Should you have any questions, call (262) 754-1805.

Thank you and we hope to see you on July 4th!

New Berlin 4th of July Commission

2016 MAIN PARADE INFORMATION SHEET

1. Confirmation of your report time and unit number will be mailed or faxed to you the week prior to the parade. **To enter the “staging area”, you must present a copy of the confirmation letter.**
2. **For initial check in, all units MUST enter the staging area from Sunny Slope Road and National Avenue.** Your unit will then proceed west through 2 check points until you reach your assigned staging area. (Note: National Avenue, from Calhoun Road to Sunny Slope Road will be closed at 11:30 am. Eastbound Coffee Road at Moorland Road will also be closed at 11:30 am).
3. **Throwing of any items (candy, tokens, fliers, etc.) from parade units is strictly prohibited.** If you plan to hand items to spectators, be sure to have enough walking staff to avoid gaps and delays in the parade. There are approximately 20,000 spectators.
4. **Always stay within 30 feet of the unit in front of you**, and remain in constant forward motion. **NO** stopping for pictures or conversation.
5. State and national elected officials will walk together in the parade. **No election or re-election signs are allowed on any unit.** Usage of vehicles will be determined by the 4th of July Commission.
6. Only a limited number of tractors and vehicles will be accepted for the parade. The Commission will make final determinations regarding parade vehicles.
7. **BANDS MUST PLAY THROUGHOUT THE ENTIRE PARADE!!** (approx. 1 mile). Judges are throughout the parade route.
8. Move immediately to the right side of the road if you hear an emergency vehicle siren in hi-lo mode.
9. The Fourth of July Commission reserves the right to reject any parade entry that does not meet the standards of the New Berlin 4th of July parade.

AND ALWAYS – SMILE, WAVE, & HAVE A GOOD TIME!

2016 PARADE REGISTRATION FORM

Date Received _____

Date Approved _____

GROUP/ORGANIZATION _____

(Please Print)

1st Representative _____

2nd Representative _____

Address _____

Address _____

City, Zip _____

City, Zip _____

Phone: Day _____

Phone: Day _____

Evening: _____

Evening _____

Fax: _____

Fax: _____

E-Mail _____

E-Mail _____

Check one of the following:

Parade Sponsor (Instead of active 4th of July participation, your contribution will be applied to offset expenses of securing parade bands, corps, and other units.) **Amount enclosed \$** _____.

Commercial Unit - \$200 donation payable to New Berlin 4th of July Commission.
(Describe vehicle below)

Main Parade Entry (Select one category that best describes your parade unit.)

Motorized

Color Guard

Marching and Musical

Scout Troop

Horse

Musical Only

Marching Only

Specialty Unit

Float with Music Float no Music

Other (describe) _____

Approximate Size of Unit (Total length to determine staging space) _____

Description of Entry (please print): Music: ___yes ___no

Fully describe entry below (use back of this sheet if necessary)

Are you performing in other parades on 7/4? ___yes ___no. If yes:

What time _____

Where: _____

Registration form must be submitted prior to May 25, 2016 to assure your participation.

Fourth of July Commission

c/o New Berlin City Hall

3805 S. Casper Drive – PO Box 510921

New Berlin, WI 53151-0921

Phone: (262) 754-1805

Fax: (262) 797-2460

Signature: _____