

Minutes

CIVIL SERVICE COMMISSION

July 15, 1999, 8:04 a.m.

Present: Commissioners Bernie Kramer, Jocelyn Bubolz, and Kathy Bullermann

Excused: Eliesha Evans and Jerry Hudy

Also Present: Director of Human Resources Tami Potkay and Employee Representative Jennifer Johnson

The Civil Service Commission Meeting of July 15, 1999 was called to order at 8:04 a.m. by Chairperson Kathy Bullermann.

APPROVAL OF JUNE 8, 1999 MINUTES

Motion by Chairperson Bullermann to approve the June 8, 1999 Minutes. Seconded by Commissioner Bubolz and carried unanimously.

GENERAL DISCUSSION ON NEW POSITIONS, CHANGES, ETC. FROM THE DIRECTOR OF HUMAN RESOURCES

Director of Human Resources Tami Potkay informed the Commission of two open positions - Associate Planner and Associate Planner/Mapping Coordinator, and will be making an offer to a candidate for Associate Planner/Mapping Coordinator.

City Clerk Bowers requested a change to Chapter 4 with regards to retirees being able to pay for medical benefits under the city policy, like the Police.

REVIEW FINAL DRAFT OF CHAPTER 4

The Commission worked on revisions for Chapter 4, completing the review of all previous changes, and will work on Section 4, Purpose at the next meeting.

ELECTION OF OFFICERS

Motion by Commissioner Bullermann to nominate Bernie Kramer as Chairman of the Civil Service Commission. Seconded by Commissioner Bubolz and carried unanimously.

Motion by Commissioner Kramer to nominate Jocelyn Bubolz as temporary Secretary of the Civil Service Commission. Seconded by Commissioner Bullermann and carried unanimously.

Motion by Commissioner Bullermann to elect Bernie Kramer as Chairman. Seconded by Commissioner Bubolz and carried unanimously.

Motion by Commissioner Kramer to elect Jocelyn Bubolz as temporary Secretary. Seconded by Commissioner Bullermann and carried unanimously.

These designations will take effect September 1, 1999.

Motion by Commissioner Kramer to move into Closed Session at 9:28 a.m. Seconded by Commissioner Bubolz. Upon voting, Chairperson Bullermann voted "yes", Commissioner Kramer voted "yes", and Commissioner Bubolz voted "yes".

CLOSED SESSION

The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85(1)(c) of the Wisconsin State Statutes.

(3) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- Decision Band Committee Recommendations -

Motion by Chairperson Bullermann to move into Open Session at 9:35 a.m. Seconded by Commissioner Bubolz and carried unanimously.

POSSIBLE ACTION ON DECISION BAND COMMITTEE RECOMMENDATIONS

Motion by Chairperson Bullermann to recommend to Council approval of the Decision Band Method banding for the IS Coordinator at B-2-3, salary grade 6, and City Assessor, City Clerk, Director of IS, and Director of Human Resources all at D-6-3, salary grade 14, all effective July 1, 1999. Seconded by Commissioner Kramer and carried unanimously.

NEXT MEETING IS AUGUST 5, 1999, at 7:30 A.M.

Motion by Commissioner Bubolz to adjourn at 9:25 a.m. Seconded by Commissioner Kramer and carried unanimously.

Bernie Kramer, Secretary
Civil Service Commission